7. Student Requests

All requests which relate to registration, such as class exemption, addition or cancelation of modules, additional modules, modules carried over from a previous year, consent to register modules at UNISA, applications to register for two different qualifications, for instance for BA Law or B Com Law will be dealt with electronically online (on e-Fundi).

If you are uncertain on how to complete a student request, please see the guidelines which is available on e-Fundi.

If you experience difficulties to register online according to our guidelines, most issues/ challenges can be addressed with a student's requests on e-Fundi which should be submitted to Law-VTC. My advice is that you should first try to solve your issues in this way. However, should you need to speak to a faculty advisor in person, you are most welcome to pitch up at the venues on the dates indicated on the programme.

The necessary forms and guidelines concerning the process are available on e-Fundi. Use the following documents:

- internal student's request – please state your request in clear terms and give a proper motivation;

- a separate form for simultaneous registration at more than one institution (for instance at the NWU and UNISA) together with the internal student's request;

- a separate form for simultaneous registration of more than one qualification at the NWU (for instance BA in Law or B Com in Law) together with the internal student's request;

- form for module recognition;

- a form to get admission to write a third examination opportunity;

- google form to apply for class exemption (link on e-Fundi);

- addition or cancellation of modules after registration should be done on the DIY.

If you do not receive feedback within 7 days, please follow up your request by sending an email to LAW-VTC@nwu.ac.za