

Centre for Academic and Professional Language Practice (CAPLP) Information sheet for first-year students

To find your TALL (Test for Academic literacy levels)-result on 18 January 2019:

Visit the following webpage: <http://humanities.nwu.ac.za/centre-academic-and-professional-practice/timetablerooster>

To find your class division on 1 February 2019:

Visit the following webpage: <http://humanities.nwu.ac.za/centre-academic-and-professional-practice/timetablerooster>

1 Key to the TALL result codes

Code 1	Must take ALDE 111
Code 2	Must take ALDE 111
Code 3	Must take ALDE 111
Code 3G	May write additional TALL for borderline cases, but must register for ALDE 111 in the meantime
Code 4	Exempted from ALDE 111, unless you are in the faculties of Law or Natural Sciences
Code 5	Exempted from ALDE 111, unless you are in the faculties of Law or Natural Sciences.

1.1 Additional test for borderline cases

If you have received a code 3G, you may write the TALL for borderline cases. This gives you a second opportunity to receive recognition for ALDE 111. However, if you do not make use of this opportunity, you must register for ALDE 111.

Report to building F4 108A to write your name on the list for the second opportunity. Note that you can choose between a written test or an electronic test.

Note: Only students with a code 3G are eligible for the second opportunity (borderline) test.

2 ALDE 111

ALDE 111 is only offered in the first semester. If you are registered for ALDE 111, you have to attend it during the first semester so that you will be able to take ALDE 122 in the second semester. Please note that ALDE 111 is a **PREREQUISITE** for ALDE 112/122.

The class division for ALDE 111 will be available on <http://humanities.nwu.ac.za/af/centre-academic-and-professional-language-practice/rooster-2017-sem-1-timetable-2017-sem-1> from Friday, 1 February 2019 at 16:30. Classes commence on 4 February 2019.

Note that ALDE 111 is compulsory for students in the faculties of Law and Natural Sciences, as it forms part of their curriculum. The students enrolled in the following programmes are, however, exempted from ALDE 111 if they have received a code 4 or 5 for the TALL: *Quantitative Risk Management, Financial Mathematics, Data Mining, Actuarial Science, Information Technology, Urban and Regional Planning.*

ALDE 111 will be recognised automatically if you have received a code 4 or 5 for the TALL. This does not include relevant students from the faculties of Law and Natural Sciences.

NB: During web registration you may experience that ALDE 111 has already been selected and greyed out or made inactive. Do not worry about this, the correct information has already been uploaded on the system.

You will receive the prescribed workbook for the ALDE module(s) with your study guide at the distribution center.

ALDE 111: Academic Literacy

Make sure you receive your faculty's workbook. Theology students make use of the Faculty of Humanities' workbook.

ALDE 122: The workbook for Advanced skills in Academic Literacy is included in your study guide. This is a generic workbook for all faculties.

ALDE 122

ALDE 122 is a compulsory module for ALL first-year students. It is **only** offered in the second semester.

NB: During web registration you may experience that some of the ALDE 122 choices have already been selected and greyed out or made inactive. Do not worry about this, the correct information has already been uploaded on the system.

PLEASE NOTE: Engineering students who received a code 4 or 5 will register for ALDE112 in the first semester. Those students that received a code 1-3 will register for ALDE 111 in the first semester and ALDE122 in the second semester.

ALDE 112/122 consists of three components, as set out below. You have to pass each of these components in the same semester. If you fail **any one** of the three components, you **have to repeat all three**. Individual components are not recognised.

Component 1 - Academic Literacy lectures

This component of ALDE 112/122 is presented during one to two periods per week, except for the Education Faculty which has three periods a week to compensate for their absence during their practical training. The class division will be posted on <http://humanities.nwu.ac.za/af/centre-academic-and-professional-language-practice/rooster-2017-sem-1-timetable-2017-sem-1> during the first week of the second semester. Ensure that you know in advance where and when your classes will take place and who your lecturer is. **You are not allowed to change classes without a permission letter from the Admin office of CAPLP (F4, 108A).**

Academic Literacy contact information:

Mrs. Lazenby

Room 108A, LJ du Plessis-building (F4)
018 299 1045
21711534@nwu.ac.za

Mrs. Fourie

Room 108A, LJ du Plessis-building (F4)
018 285 2612
13266241@nwu.ac.za

Component 2 - Computer and Information Skills (RINL)

You **must** start with this component during the first semester, even though this module is offered in the second semester.

Computer and Information Skills contact information:

Ferdinand Postma Library (E7), Room 315 (Enter from the stairs at the back of the library.)

Ms. Maree

Room 315, Building E7
018 299 4144
Jeanne.Maree@nwu.ac.za

Component 3 - Reading

Please visit the Reading lab **ASAP** for more information about when to start your reading.

Reading lab contact information:

READING LAB: Room K21, Building E8 (J. Christ Coetzee Building)

Mrs. de Swardt

Room K21, Building E8
018 299 2901
Jeanette.deswardt@nwu.ac.za

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